

Tuition and Fee Advisory Board of the University of Oregon
Meeting Summary | October 11, 2019

The 2018–2019 Tuition and Fee Advisory Board (TFAB) of the University of Oregon met in the Swindells Room (230) of the Erb Memorial Union on the UO Eugene campus at 11:00 a.m. on October 11, 2019. Below is a summary of the meeting; documents reviewed during the meeting are available [online](#).

Attending: Jim Brooks, Erica Daley, Zack Demars (guest), Douglas Imaralu, Stuart Laing, Kevin Marbury (co-chair), Jamie Moffitt (co-chair), JP Monroe, Vanessa Robles, Lucy Schiller Novello (guest), Jackson Smith

Staff: Debbie Sharp (Office of the VPFA)

Welcome and introductions. Co-chair Kevin Marbury, vice president for student life, welcomed the group and invited all participants to introduce themselves, share their role at the university, and note how long they have been involved with TFAB. The 2019–2020 TFAB membership list is available [online](#). TFAB meeting dates and locations are also listed [online](#); all meetings are open to the public.

Co-chair Jamie Moffitt, vice president for finance and administration/chief financial officer, explained that when scheduling TFAB meetings, priority is given to avoiding conflicts with the class schedules of student and faculty members, and that the late start to the 2019 fall term made scheduling particularly challenging this year. She noted that some TFAB members will have conflicts for the first few meetings and that makeup sessions are being held to accommodate TFAB members unable to attend any of the fall meetings. Assuming that student winter term schedules can be shared mid-November, Moffitt said that she does not anticipate similar scheduling issues for the January and February meetings.

Charge. Marbury discussed the [guiding principles of TFAB](#), noting that the group is advisory to the president and that all members and guests are invited to engage fully in the discussions. He explained that the group does not vote on recommendations, but instead strives to come to consensus. If the group is unable to come to consensus on a particular recommendation, the advisory group will share their different points of view on the issue with the President, including any concerns. Moffitt described the process that will be used in early February to provide the President with recommendations. The TFAB co-chairs will draft a memo to the President which will be circulated to the entire Advisory Group for review and suggested edits. Advisory Group members also have the option to write an additional supplemental memo to the President at the end of the process.

Calendar. Moffitt discussed the [2019–2020 TFAB calendar](#), explaining that fall meetings focus on background information TFAB members need to be able to assess proposals presented in winter term. Key topics to be discussed during fall meetings include: the UO budget, the Public University Support Fund and funding mechanisms, an analysis of cost drivers, and the undergraduate tuition calculator. Moffitt noted that long-term financial projections will also be

discussed this year, explaining that the UO usually has a balanced budget but is running a deficit this year. Marbury explained that TFAB typically hosts a student forum in early January that engages students in the conversation around tuition and ensures that TFAB gains insight and perspectives from current students. TFAB meets in January and early February to review tuition and fee proposals and then makes recommendations to the president in early February.

Historical and comparative information. J.P. Monroe, director of institutional research, Office of Institutional Research, provided historical and comparative data regarding the relationship between the resident tuition and mandatory enrollment fees charged by the public university and the amount of state appropriations that the Higher Education Coordinating Commission (HECC) allocates to the University of Oregon. The presentation included a discussion of the history of undergraduate tuition and mandatory fees, the history of undergraduate enrollment, faculty-per-student and staff-per-student staffing levels, the history of state appropriations, comparisons with Association of American University (AAU) and Pac-12 public universities, and FY19 tuition and fee revenue. The information is available [online](#).

Adjournment. The meeting adjourned at 11:55 a.m.