



December 6, 2018

To: Kevin Marbury, Vice President for Student Life
From: Laurie Woodward, Director, Erb Memorial Union
Re: FY2020 Fee Projection

The Erb Memorial Union is funded, in part, by two fees: the EMU Fee and an allocation from the Incidental Fee (I-Fee). We are proposing a \$3.00 increase in Union Fee raising it to \$70.00 per term. The reason for this increase is entirely based on the need to meet our annual bond payment of \$4,950,000. Using current year enrollment data, we are estimating a \$233,282 shortfall this year and anticipate a similar one in FY20. A \$3.00 increase in the EMU Fee will bring the anticipated shortfall to around \$22,000; my intent is to cover the gap with increased revenue.

With regard to the Incidental Fee, which will be presented by the ASUO, the EMU requested In November an increase of 2.29%, but agreed to work towards trying to reducing that number prior to our final submission. Our actual current service level increase is well above our submission and is driven primarily by the rising costs in salary and benefits to the EMU's approximately 90 unclassified and classified staff and hundreds of student employees. As minimum wage, salaries and benefits rise, so does our budget. Our hope is to offset the difference between our proposed Incidental Fee increase and actual costs with additional earned revenue, though this gets more difficult each year.

cc: Kathie Stanley, Associate Vice President Student Life

Approved (RHW)